**Appendix A**

| | Semester 2 2021/2022 | **WIA2005: ALGORITHMS ANALYSIS AND DESIGN**  **GROUP CONTRACT** | | --- | --- |   A team of at most 6 students to   * Declare and identify individual strength * Identify individual role in the team * Agreed on meeting time, venue, communication means and approaches to arrive at any   decisions   * Develop team/group social contact   Deliverable / To submit  Each member role and contract  Group Leader: Amirah Binti Abd Nasir   | **Contract Item:** As a Team, we agree to | | | --- | --- | | * Participation | All members must attend any meetings or discussions unless there is a solid reason. Everyone is required to contribute their ideas to the project. | | * Communication | Every member has the right to speak and deliver their opinion. When one is speaking, the others shall stay quiet and listen carefully. All group members agreed to use the Whatsapp and Google Drive platforms for project work. | | * Meetings | Meetings can be conducted online or physically, based on the availability of all members. | | * Conduct | All members are required to be respectful and mindful of others. Any harsh words are forbidden and will be reported immediately. | | * Deadlines | Members must complete their work before the agreed-upon deadlines. In the event that a member is having trouble completing the task, they should inform and find help from other members. | | * Conflict | Any conflict should be avoided. Every argument will be solved in manners and conducted like adults. If conflict is getting out of hand, it will be referred to the lecturer. |  | **Clause**  In any violation of the above, we agree | To minus 15% from the total mark of the group project. | | --- | --- |   Please ensure that the items in the clause are effective and feasible.   | No. | Matric No | Name | Team Role | Signature | | --- | --- | --- | --- | --- | | 1. | 17203688/2 | Amirah Binti Abd Nasir | Leader |  | | 2. | 17203688/2 | Athirah Binti Ahmad Fauzi | Member |  | | 3. | U2005247/1 | Farisah Athira Bt Md Zamri | Member |  | | 4. | 17206915/2 | Nursyazwani Binti Mohammad | Member |  | | 5. | 17206746/2 | Nuha Binti Mohamed Yazid | Member |  | | 6. | 17206682/2 | Nurul Ain Bt Khairul Anwar | Member |  |   (Assessor: Dr. Asmiza Binti Abdul Sani Date Received: ) |
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